



*Louisiana Department of Public Safety and Corrections*  
*Public Safety Services*  
*Office of Motor Vehicles*

### Notification of Employment of a Currently Licensed Instructor

School Name		School License Number																
School Address																		
<b>Instructor Information</b>																		
Name of Instructor	Instructor's Drivers License Number	Instructor License Number																
Current School	City																	
<p>Since your instructor's license was issued have you been arrested, detained, charged, indicted or summoned to answer and appear for any criminal offense, excluding minor traffic citations, in this state or any other state?      <b>YES</b> <input type="checkbox"/>      <b>NO</b> <input type="checkbox"/></p> <p><b>IF YES, LIST ALL REQUIRED INFORMATION BELOW. YOU MUST INCLUDE CERTIFIED COPY OF COURT DISPOSITIONS ON ALL OFFENSES AND CONVICTIONS. FAILURE TO INCLUDE ALL INFORMATION AND RECORDS WILL RESULT IN DELAY OR DENIAL OF YOUR APPLICATION.</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Offense/Conviction</td> <td style="width: 25%; padding: 5px;">Date of Offense/Conviction</td> <td style="width: 25%; padding: 5px;">City, State</td> <td style="width: 25%; padding: 5px;">Disposition (Attach certified copy of court disposition)</td> </tr> <tr> <td colspan="4" style="padding: 5px;">_____</td> </tr> <tr> <td colspan="4" style="padding: 5px;">_____</td> </tr> <tr> <td colspan="4" style="padding: 5px;">_____</td> </tr> </table>			Offense/Conviction	Date of Offense/Conviction	City, State	Disposition (Attach certified copy of court disposition)	_____				_____				_____			
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_____																		
_____																		
<p><b>I understand that my instructor license must remain current. If my instructor license is expired and I choose not to renew it, I must go through the complete process to be licensed as a driving school instructor.</b></p> <p><b>I hereby certify that the statements made in this application are true and correct. I also hereby certify that I have received, read, understood and will adhere to all rules and regulations in accordance with La. Administrative Code, Title 55, Part III.</b></p>																		
<p>_____  <i>Signature of Instructor</i></p>		<p>_____  <i>Date</i></p>																
<p>_____  <i>Signature of Owner</i></p>		<p>_____  <i>Date</i></p>																
<p>Sworn to and subscribed before me on this _____ day of _____, 20_____.</p>																		
<p>Notary Public _____</p>																		